

ATSM Advisory Committee  
 Thursday, April 28, 2022, 1 5:00-6:30 | Via Zoom  
 Meeting start: 5:05 pm, Meeting adjourned: 6:45 pm

Name	Institution/Company	Present
1. Victor Pulido	WLAC – Health Sciences	X
2. Carmen Dones	WLAC – Dean Academic Affairs, Curriculum	X
3. Carlos Sermeño	WLAC – Health Science Chair, College Council	X
4. Jeff Archibald	WLAC Vice President, Academic Affairs	X
5. Kirsten Farrell	LAUSD – Athletic Trainer Coordinator	X
6. Amber de Seriere-Pataki	Geffen Academy at UCLA Department Chair	X
7. Tim Kwong	Exercise Physiology	X
8. Victor Wei	Select Physical Therapy – Physical Therapist	X
9. Greg Jue	Select Physical Therapy Manager – Physical Therapist	X
10. Marie Fajardo	Select Physical Therapy – Physical Therapist	X
11. Marion Serra	Culver City High School – Career Technical Education	X
12. Whitney Scott	WLAC – Dental Hygiene	X

1. Introduction - Victor Pulido

- a. Program Overview
- b. Mission, Vision, and Diversity Statements
- c. Student Learning Objectives
- d. Employment Data – US Bureau of Labor Stats., and Labor Market Assessment.
- e. ATSM Organizational Support
- f. Admission Process – Letter of Interest, Letter of Recs and Academic Plan.
- g. Cost
- h. Stackable Awards – 17, 30 and 60 Certificate of Achievements and AS Degree.
- i. Clinical Education – Edu. Domains, Skill Acquisition, and Hourly Commitments.
- j. Student Fees
- k. Financial Aid Support
- l. Background Check Policy – Live Scan via LACCD Sherriff Station at select college.
- m. Preceptor Policy – mid-semester and end-semester evaluations and intervention.
- n. Medical Documentation – Terminology, SOAP Notes and privacy HIPPA.
- o. Emergency Cardiac Care Policy – Health 012, AHA CPR/AED/First-Aid card.

- p. Academic Policies and Regulations
- q. Health and Safety – COVID-19, Blood Borne Pathogens and Communicable Dis.
- r. Emergency Action Plans – Facility EAPs, Chain of Command.
- s. Appendices – Preceptor, Student and Calibration Contracts.

**2. Questions/Suggestions**

- a. **Carlos Sermeño** – suggestions on adding Assessment Tools to the Proposal.
- b. **Marion Serra** – ATSM program is aligned with Culver City High’s educational pathway which will allow students to transfer to WLAC and pursue the WLAC ATSM program.
- c. **Kirsten Farrell** – LAUSD development of Athletic Trainer jobs at high schools.
- d. **Greg Jue** – Preceptor role in the WLAC ATSM to allow students to experience the Physical Therapy profession and develop proper work ethics and clinical skills.
- e. **Carmen Dones** – We need to determine the lab hours for **Kin Maj 127** and **128**. Further research is needed.

**3. Voting for the Certificates of Achievement and Associate of Science Degree in ATSM**

The advisory committee voted to recommend the certificates of achievement and degree in Athletic Training and Sports Medicine as presented for approval.

- a. **17 units** – Fundamentals of Athletic Training and Sports Medicine Certificate – 10 of 11 (90%) **Voted Yes.**
  - b. **30 units** – Advanced Athletic Training and Sports Medicine Certificate – 11 of 11 (100%) **Voted Yes.**
  - c. **60 units** – Associate of Science Degree Athletic Training and Sports Medicine – 10 of 10 (100%)
4. **Conclusion** – Meeting adjourned at 6:30 pm. Next meeting is yet to be determined. The submission of Narratives, voting on Certificates of Achievements and Labor Market Assessment to Chancellor’s Office.